



Association of Senior Referral  
Professionals of Washington

### Application for Membership

Business Name: \_\_\_\_\_

DBA: \_\_\_\_\_

Business Address: \_\_\_\_\_

Phone: \_\_\_\_\_ Fax: \_\_\_\_\_

Website: \_\_\_\_\_

Service areas: \_\_\_\_\_

Primary Contact Person (Name/Title): \_\_\_\_\_

2nd Contact Person (Name/Title): \_\_\_\_\_

3rd Contact Person (Name/Title): \_\_\_\_\_

E-mail of primary contact person: \_\_\_\_\_

- ☐ Please check the box if applying for membership as a Senior Referral company. Members must currently offer referral services to the senior housing and care industry within the state of Washington. By checking the box, you understand that your company must comply with the Elder and Vulnerable Adult Placement Referral Agency Act RCW 18.330 and that your membership with this association is dependent upon that. Compliance includes the following and is not limited to:

- ✓ Disclosure of services
- ✓ Authorization to obtain and release medical information
- ✓ Intake form
- ✓ Community/Provider profile (updated every 12 months)
- ✓ Contracts with providers (including fees and refund policies)
- ✓ Professional Liability Insurance (minimum \$1 million dollars)
- ✓ Employee background checks
- ✓ Understand Provider credential and Enforcement Status
- ✓ Comply with the record-keeping requirements
- ✓ Understand that your company and employees are Mandatory Reporters

- ☐ Please check this box if applying for membership as an Affiliate Member. Affiliate Members must offer services which enhance the ability of the referral professional to serve clients; or, alternatively, must work in an industry which offers products or services to the senior housing and care industry within the state of Washington.

Membership Fees (Non-refundable):

Senior Referral Company- \$200 per year

Affiliate Membership - \$100 per year

Please make checks payable to ASRP of WA

Please submit the above information with payment. Professional Membership applications must also include copies of the **business license for Washington State** (state license only, do not need to submit city), **disclosure of service, health care release form** and **proof of Professional Liability Insurance**. Send all items to the following address.

*% Abby Durr  
Treasurer for ASRP of WA  
1567 Highlands Dr NE, STE 110 #205  
Issaquah, WA 98029*

Membership will follow the Company and not the individual person(s) listed above. Senior Referral Professional Membership entitles the Company to a voting influence of one for Association matters. Affiliate members do not have voting influence on association matters. The Company may have up to three individual employees listed as members. You will be notified as soon as the Board of Directors has processed your membership. Membership renewal will be due one year from the date that your membership has been approved.

**Please check the committees that you would like to serve on:**

- ☐ Membership
- ☐ Education
- ☐ Ethics & Best Practices
- ☐ Legislative
- ☐ Communications

By signing below, you are indicating that you have authorization to agree to the above for your company and that your company is in compliance with the Elder Referral Act, RCW 18.330. The **Professional Membership application MUST include the items noted above**. If you have any questions regarding membership, please contact us at [abby@silveragecare.com](mailto:abby@silveragecare.com).

Signature: \_\_\_\_\_

Date: \_\_\_\_\_



Association of Senior Referral  
Professionals of Washington

**Executive Board 2024**

Heidi Sheldon, President 425.827.0894

Lisa Doyle, Secretary 253.777.3804

Abby Durr, Treasurer 206.669.7191

Adrienne Miller, Membership 206.383.2001

[www.ASRPWA.org](http://www.ASRPWA.org)